|  |  |
| --- | --- |
| Tasks | Status |
| ·Dynamic Web page which will show company’s profile to public | <http://www.holisticjobs.com.pk/employer-profile/view/7-orixes-tech> |
| o    Cover image that uploaded from portal |  |
| o    Profile details that submit from there portal |  |
| o    Featured and Recent Jobs listing of this company. |  |
| ·Employer portal page allow the company to add and edit its profile information with logo and cover image as well. | <http://www.holisticjobs.com.pk/employer/profile.php> |
| ·In Admin panel, Admin will also add or edit company profile with login details. | <http://www.holisticjobs.com.pk/admin/employer-view.php> |
| Post a Job | **Working Properly** |
| ·This section will allow the company to add a new job. This job will be shown on the website job list after admin confirmation. (It’s same as admin job post page that’s why we don’t have more effort to create this page if you wants to change add job page then please update first before quote.) | <http://www.holisticjobs.com.pk/employer/post-job.php> |
| Posted Jobs |  |
| ·Change the status of uploaded job | [**http://www.holisticjobs.com.pk/employer/published-jobs.php**](http://www.holisticjobs.com.pk/employer/published-jobs.php) |
| ·Receive CVs and download CVs | **Screens Ready** |
| ·Short-listing of candidates from an html form that will required email content as well to send that email to short listed candidates. | **Screens Ready** |
| ·Schedule interviews and send regarding content in email that required from an html from also send interview reminder using crone jobs email. | **Screens Ready** |
| ·View applicant’s public profile | (This will done after employee portal but link will be placed.) |
| Payments |  |
| ·Show the payments/invoice history | Left |
| ·Remaining Subscriptions/Payment alerts regarding subscription expire using crone jobs email and portal as alert message. | Left |
| ·Automatic generated invoice according to selected subscription and send to company as email with attached invoice and admin as well. | **Invoice design is ready**  <http://holisticjobs.com.pk/reports/147/subscription-invoice> |
| ·Admin page to show payment details of companies and allow the admin to add or edit there payments update and Subscriptions expire date. | Left |
|  |  |
| Subscription |  |
| ·Admin page to add or edit subscription plan | **Working**  <http://www.holisticjobs.com.pk/admin/subscription-view.php> |
| o    Form Details : Plan Title, Plan Description, Plan Fee, Plan Time Period |  |
| ·Dynamic web page to show subscription plans with details entered by admin | **Working**  <http://www.holisticjobs.com.pk/page/subscription> |
| ·Subscription signup page on front which will allow an employer to subscribe to a specific subscription plan. | **Working**  [www.holisticjobs.com.pk/page/subscription-signup](http://www.holisticjobs.com.pk/page/subscription-signup) |
| o    Sign Up Form Details: Login Email, Login Password, Company Name, Logo, About Company content, Contact information, Contact Person information. |  |
| · After Subscription, employer will receive an email of auto generated invoiceand his login details to access portal for job posting. Also admin will receive update regarding this invoice in portal and email. | **Invoice design is ready**  <http://holisticjobs.com.pk/reports/147/subscription-invoice> |
| ·In admin panel, admin will change new invoice status into paid after check payments records in bank and update Subscription with new expire date. | **Screens Ready**  <http://www.holisticjobs.com.pk/admin/invoices-view.php> |
| ·As per Subscription expire date, all defined access will effect on employer portal. | Dependent on Subscription Plans |
| ·After Subscription expiry, Blockage of services regarding access level and get employer update for this expire in portal and emails (using daily cron job). | Dependent on Subscription Plans |
|  |  |
| Settings |  |
| ·Account Settings |  |
| o    User can change login details |  |
| o    Forget password |  |
| §  In this section there will be a form that required company login email and then an email has been send to that email address with verification URL |  |
| §  In verification URL page, user able to change new password |  |